

City of Menasha
Common Council
2007 Budget Review Session
Common Council Chambers
November 2, 2006
MINUTES

- I. Meeting called to order by Mayor Laux at 5:00 p.m.
- II. Pledge of Allegiance
- III. Roll Call/Excused Absences
Present: Ald. Chase, Merkes, Taylor, Wisneski, Pack, Hendricks, Eckstein (arrived at 6:00),
Michalkiewicz
Also Present: Mayor Laux, CA/HRD Brandt, Comp/Treasurer Stoffel, CDD Keil, DPW Radtke,
PWS Jacobson, Asst. PWS Nieland, Clerk Galeazzi
- IV. Citizen Reprise
(People from the gallery to be heard; only pertaining to matters on the agenda - five (5) minute time limit for each person)
- V. Attorney/Clerk/Personnel, pp. 6-19, 30, 35-41, 218-219.
Questions/Answers/Discussion.

Moved by Ald. Wisneski, seconded by Ald. Hendricks to reduce Employee Safety-Training from \$3,000 to \$1,000.

Motion carried on roll call 8-0.

- VI. Community Development, pp.48, 53, 118, 162-168.
Questions/Answers/Discussion.

Moved by Ald. Wisneski, seconded by Ald. Hendricks to reduce Community Development-Supplies/Postage from \$1,800 to \$1,500.

Motion carried on roll call 7-1. Ald. Merkes-no.

Moved by Ald. Hendricks, seconded by Ald. Merkes to reduce Community Development-Travel Expense/Mileage from \$1,400 to \$900.

Motion carried on roll call 5-3.

Ald. Merkes, Taylor, Pack, Hendricks, Eckstein-yes.

Ald. Taylor, Michalkiewicz, Chase-no.

Moved by Ald. Hendricks, seconded by Ald. Taylor to reduce Community Development-Travel Expense/Registrations from \$1,450 to \$1,000.

Motion carried on roll call 6-2.

**Ald. Merkes, Taylor, Pack, Hendricks, Eckstein,
Michalkiewicz-yes.**

Ald. Wisneski, Chase-no.

Moved by Ald. Hendricks, seconded by Ald. Merkes to reduce Community Development-Travel Expense/Lodging/Meals from \$700 to \$500.

Motion carried on roll call 7-1. Ald. Wisneski-no.

Moved by Ald. Wisneski, seconded by Ald. Michalkiewicz to increase Community Development-Employer Contribution/FICA from \$10,057. to \$10,807.

Motion carried on roll call 7-1. Ald. Taylor-no.

Moved by Ald. Wisneski, seconded by Ald. Hendricks to reduce Building & Plumbing Inspector-Supplies/Department from \$4,000 to \$2,000.

Motion carried on roll call 7-1. Ald. Chase-no.

VII. Public Works pp. 31-34, 92-125, 154, 156-157, 169-173, 185-193, 214-221.
Questions/Answers/Discussion.

Moved by Ald. Eckstein, seconded by Ald. Hendricks to reduce Engineering/Public Works-
Professional Services/Engineering from \$43,000 to \$42,000.

Motion carried on roll call 8-0.

Moved by Ald. Eckstein, seconded by Ald. Chase to reduce Engineering/Public Works-
Other Services/Vehicle/Equipment Rental from \$33,000 to \$32,000.
Discussion.

Motion withdrawn by Ald. Eckstein & Chase.

Moved by Ald. Wisneski, seconded by Ald. Merkes to direct DPW Radtke to provide cost estimates
on filling-in sidewalk gaps in Aldermanic Districts 2, 4, 6 & 8.

Motion carried on roll call 6-2.

Ald. Pack, Eckstein – no.

Due to the time, it was decided the Public Works budget discussions would continue at the November 9, 2006
Budget Review Session.

VIII. Adjourn

Moved by Ald. Merkes seconded by Ald. Taylor to adjourn at 10:20 p.m.

Motion carried on voice vote.

Deborah A. Galeazzi
City Clerk

City of Menasha
Common Council
2007 Budget Review Session
Common Council Chambers
November 9, 2006
MINUTES

I. Meeting called to order by Mayor Laux at 5:00 p.m.

II. Pledge of Allegiance

Mayor Laux asked for a moment of silence in observance of Veterans Day.

III. Roll Call/Excused Absences

Present: Ald. Merkes, Taylor (6:30p.m), Wisneski, Pack, Hendricks, Michalkiewicz, Chase.

Excused: Ald. Eckstein

Also Present: Mayor Laux, FC Vander Wyst, DFC DeLeeuw, DPW Radtke, PWS Jacobson,
Asst. PWS Nieland, Comp/Treasurer Stoffel, LD Saecker, Clerk Galeazzi.

IV. Citizen Reprise

(People from the gallery to be heard; only pertaining to matters on the agenda
five (5) minute time limit for each person)

V. Public Works, pp. 31-34, 92-125, 154, 156-157, 169-173, 185-193, 214-221.
Questions/Answers/Discussion.

Moved by Ald. Michalkiewicz seconded by Ald. Wisneski to reduce Vehicle/Equipment Rental by \$28,000.

Motion carried on roll call 6-0.

Moved by Ald. Wisneski seconded by Ald. Michalkiewicz to reduce the request for asphalt paver in Machine
Equipment Account by \$43,000.

Motion carried on roll call 6-0.

Moved by Ald. Pack seconded by Ald. Michalkiewicz to change from double lights to single lights
on Mill Street, Center Street, Water Street, and along the river walk.

Motion carried on roll call 6-0.

6:30p.m. – Ald Taylor arrived.

Moved by Ald. Merkes seconded by Ald. Pack to increase Street Lighting Budget by \$2,500.

Motion carried on roll call 7-0.

Moved by Ald. Wisneski seconded by Ald. Hendricks to reduce Parking Lots & Meters-Supplies/Dept.by \$200.

Motion carried on roll call 7-0.

Moved by Ald. Wisneski seconded by Ald. Merkes to reduce Parking Lots & Meters-
Other Services/Printing by \$1,500.

Motion carried on roll call 7-0.

Moved by Ald. Taylor seconded by Ald. Hendricks to remove \$2,800 from Recycling-Solid Waste-Supplies/Dept.
recycling refrigerator magnets.

Motion carried on roll call 4-3.

Ald. Merkes, Taylor, Hendricks, Michalkiewicz–yes.

Ald. Wisneski, Pack, Chase-no.

- VI. Library, pp. 126-132.
Questions/Answers/Discussion.

Moved by Ald. Michalkiewicz seconded by Ald. Wisneski to reduce the Library Budget by \$10,000.

Motion carried on roll call 7-0.

- VI. Fire Department, pp. 48-51, 56-57.
Questions/Answers/Discussion.

Moved by Ald. Wisneski seconded by Ald. Hendricks to remove \$1,680 from Capital Outlay/Office Equipment.

Motion carried on roll call 7-0.

Moved by Ald. Pack seconded by Ald. Merkes to direct FC Vander Wyst to request from the City of Neenah Council to reduce the Landscaping Account by \$500.

Motion carried on roll call 5-2.

**Ald. Merkes, Taylor, Pack, Hendricks, Eckstein,
Michalkiewicz – yes.**

Ald. Wisneski, Chase – no.

Moved by Ald. Merkes seconded by Ald. Taylor to eliminate \$250 from Emergency Government-Travel Expense/Mileage and \$2,000 from Emergency Government-Training/Mileage.

Motion carried on roll call 7-0.

Moved by Ald. Merkes seconded by Ald. Michalkiewicz to direct FC Vander Wyst to request from the City of Neenah Council to increase Fire Department-Payments to Other Municipal Entity by \$1,500.

Motion carried on roll call 7-0.

- VII. IT Department, pp. 26-29.
Questions/Answers/Discussion.
No Changes.

- VIII. Mayor/Council/Finance, pp. 1-5, 20-25, 158, 173-174, 18-184, 194-213, 222-240.
Carried over to November 13, 2006 session.

- IX. Any Remaining Budgets from November 2.
Carried over to November 13, 2006 session.

- X. Adjourn

Moved by Ald. Taylor seconded by Ald. Hendricks to adjourn at 10:45 p.m.

Motion carried on voice vote.

Deborah A. Galeazzi
City Clerk

City of Menasha
Common Council
2007 Budget Review Session
Common Council Chambers
140 Main Street
November 13, 2006

MINUTES

- I. Meeting called to order by Mayor Laux at 5:00 p.m.
- II. Pledge of Allegiance
- III. Roll Call/Excused Absences
Present: Ald. Wisneski, Pack, Hendricks, Eckstein (5:05), Michalkiewicz, Chase, Merkes.
Excused: Taylor
Also Present: Mayor Laux, Comp/Treasurer Stoffel, Ray Osness, Carol Wirth, PHD Nett, SCD Bull, PC Stanke, Lt. Brunn, Lt. Bouchard, CPO Jorgenson, PRD Tungate, Pk Supt Huss, Clerk Galeazzi, and the Press.
- IV. Citizen Reprise
(People from the gallery to be heard; only pertaining to matters on the agenda – five (5) minute time limit for each person)
 - A. Roy Rogers, 821 Arthur St. Senior Center is important to senior residents. Hope the City continues to help fund the Center.
- V. Review status of Due Diligence Report and update Council on Financing Plan for Steam Utility.

Ray Osness and Carol Wirth from RBC Capital Markets updated the Council on the Steam Utility Project and the Financing Plan. Carol gave an update and timetable of events since the approval of the extension of \$13 million Revenue BANS in Aug, 2006. This financing matures on Dec. 1, 2006. Jaakko Poyry Management Consulting is expected to have the Due Diligence Report available on Nov. 17, 2006. A conference call with Moody's Investors Services is scheduled for Nov. 20, 2006. A special Council meeting is scheduled for Nov. 28, 2006 to take action on the financing to meet the maturity date of Dec 1, 2006. Carol explained the back up plan as the refinancing timetable is a tight one. She has received verbal commitment from First National Bank-Fox Valley to extend the maturity date out 21-days if needed. Carol explained the Menasha Utilities 20-year operating margin forecast and RBC financing plan. She also explained the City's current G.O. debt limit capacity and what to expect for future City projects.

- VI. Health Department/Senior Center, pp. 53-55, 58-89, Questions/Answers/Discussion.

Moved by Ald. Wisneski seconded by Ald Pack to increase Environmental Health-Utility Telephone Service to \$480.

Motion carried on roll call 7-0.

Moved by Ald. Eckstein seconded by Ald. Hendricks to increase Lead Prevention Grant by \$759,

Motion carried on roll call 7-0.

Moved by Ald. Michalkiewicz seconded by Ald. Pack to increase Immunization Grant-Salaries to \$8,214.

Motion carried on roll call 7-0.

Moved by Ald. Wisneski seconded by Ald. Pack to increase Maternal Child Health-Wages by \$4,994.

Motion carried on roll call 7-0.

Moved by Ald. Wisneski seconded by Ald. Pack to increase Bio-Terrorism-Wages to \$14,423.

Motion carried on roll call 7-0.

VII. Park/Recreation Departments, pp. 90-91, 133-157, 159-161, 175-179, 181.
Questions/Answers/Discussion.

Moved by Ald. Pack seconded by Ald. Eckstein to reduce Resthaven Cemetery-Supplies/Dept. by \$200.

Motion carried on roll call 7-0.

Moved by Ald. Hendricks seconded by Ald. Michalkiewicz to transfer \$4,000 from Parks-Capital Outlay/Other Equipment to Parks-Supplies/Tools & Equipment.

Motion carried on roll call 7-0.

Moved by Ald. Hendricks seconded by Ald. Eckstein to reduce Parks-Supplies/Tools & Equipment by \$2,000.

Motion carried on roll call 7-0.

Moved by Ald. Hendricks seconded by Ald. Wisneski to reduce Swimming Pool-Supplies/Office by \$200.

Motion carried on roll call 7-0.

Moved by Ald. Wisneski seconded by Ald. Merkes to reduce Swimming Pool-Supplies/Printing by \$200.

Motion carried on roll call 7-0.

Moved by Ald. Merkes seconded by Ald. Hendricks to reduce Parks Dept.-Contract Services-Sanitation by \$1,450.

Motion fails on roll call 2-5.

Ald. Merkes, Hendricks – yes.

**Ald. Wisneski, Pack, Eckstein, Michalkiewicz,
Chase – no.**

VIII. Mayor/Council/Finance
No Action

IX. Police Department, pp. 42-47, 53, 80.
Questions/Answers/Discussion.

Moved by Ald. Pack to increase Police Dept. budget by \$400 for a Community Survey.
No Second, Motion Dies.

Moved by Ald. Wisneski seconded by Ald. Merkes to reduce Auxiliary Police –Employer Contribution-Worker Comp from \$1,317 to \$150.

Motion carried on roll call 7-0.

Moved by Ald. Pack to increase Police Dept.-Crossing Guard budget by \$2,500.
No Second, Motion Dies.

Moved by Ald. Hendricks seconded by Ald. Merkes to increase the Police Dept.-Crossing Guard budget by \$5,000.

Motion carried on roll call 6-1. Ald. Eckstein – no.

Moved by Ald. Pack seconded by Ald. Wisneski to apply \$5,000 from Undesignated Reserves-Televising of Council Meetings to Crossing Guard Budget.

Motion withdrawn by Ald. Pack & Wisneski.

Moved by Ald. Wisneski seconded by Ald. Merkes to increase Police Dept. budget by \$11,170.

Motion carried on roll call 7-0.

Moved by Ald. Wisneski seconded by Ald. Pack to increase Animal Impoundment to \$15,000.

Motion carried on roll call 4-3.

**Ald. Wisneski, Pack, Michalkiewicz, Chase – yes.
Ald. Merkes, Hendricks, Eckstein – no.**

VIII. Any remaining budgets from Nov. 2 or 9, 2006.
No Action.

IX. Adjourn

Moved by Ald. Hendricks seconded by Ald. Eckstein to adjourn at 10:30 p.m.

Motion carried on roll call 6-1. Ald. Pack – no.

Deborah A. Galeazzi
City Clerk